Dear Parents,

Briefing Session on Secondary School Places Allocation (SSPA) System
for Parents of NCS Students

This letter serves to inform you that briefing session on SSPA System (in hybrid mode) will be organised on 2 December 2022. The main objective of the briefing session is to familiarise parents of Primary 6 (P6) NCS students with the SSPA procedures and allocation mechanism. Details are as follows:

Date and Time	Language	Venue/Mode
Physical briefing session 2 December 2022 (Friday) 7:15 p.m. to 9:45 p.m. (Registration at 7:00 p.m.)	English-Bahasa Indonesia, English-Hindi, English-Nepali, English-Punjabi (Indian), English-Tagalog, English-Thai, English-Urdu and English-Vietnamese simultaneous interpretation	W301, 3/F, West Block, Education Bureau (EDB) Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong
Live-streaming briefing session 2 December 2022 (Friday) 7:15 p.m. to 9:45 p.m. (Online registration will start at 6:35 p.m.)	English	Zoom (Online)

Please complete the reply slip and return it to the class teacher on or before 29th November (Tuesday). Should you have any enquiries, please contact Miss Tang Hoi Man at 2780 2296.

Miss Tang Hoi Man

Reply Slip (School's copy)

Dear Headmaster/Headmistress,

I will be able/ will not be able to attend the following briefing session on the Secondary School Places Allocation System. (*Please delete where inappropriate and indicate your preference by putting a tick☑ in the appropriate box of the table below.)

	Date and Time	Language	Venue/Mode
☐	2 December 2022 (Fri) (7:15p.m. to 9:45p.m.)	Simultaneous interpretation from English into Bahasa Indonesia, Hindi, Nepali, Punjabi (Indian), Tagalog, Thai, Urdu and Vietnamese respectively	W301, 3/F, West Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong
☐	2December 2022 (Fri) (7:15p.m. to 9:45p.m.) Online registration will start at 6:35p.m.	English	Details of the live-streaming briefing session will be provided to the school after the enrolment deadline

Name of Parent/Guardian _____   Signature_____

Name of Student _____   Class _____